

**Odessa Memorial Healthcare Center**  
**Regular Board Meeting Agenda**  
**“...bringing caring, quality healthcare to our community.”**

July 24th, 2025, at 5:30 p.m. pm in the OMHC Guild Conference Room

<b>Call to Order:</b>	H.P – Board Chair	<b>Time: 1730</b>
<b>Agenda Additions or Deletions</b>	H.P-- Board Chair	<b>Introducing HR Stacey Mansfield Building committee Culture work</b>

**Public Comments: None**  
**(RCW 42.30.240)**

**Attendees: H.P Carstensen, Alberto Reyes, Dee Deife, Dianna Osborne, Brett Antczak, Kit Watson, Jeff Schibel, Jena Meise, Mark De Wulf, Stacey Mansfield, Hanna Attorney**

**Public: Phyllis Sebesta, Dianna Finkbeiner, Caitlin Higley, Vicki Polhamus, Billy Villa, Barbara Vogelsang, Jennifer Lewis, Barbara Fredrickson, Rhonda Kuch, Marlon Schafer**

**Phone: Sarah Paul-Controller**

<b>Agenda Item</b>	<b>Presenter</b>	<b>Notes</b>	
Consent Agenda			Motion: Dee Deife Second: Kit Watson No comments. All approved: Yes Motion carries
Excused Board Members			
Approval of Minutes	H.P – Board Chair	Board Meeting 06/25/2025	
Approval of Accounts Payable and Payroll Pgs 6-11	H.P – Board Chair		
Bad Debt	H.P-Board Chair	0.00	

**Reports**

Financial Report Pgs 12-29	Sarah Paul	Discussed June Financial Dash Board. Met or exceed target in Acute, Non Swing, ER Visits, total operating expenses. Safety net assessment payment, Cash flow coming in August also.	
CNO Report Pgs 30-31	Dianna Osborne, CNO	Policy were brought back to the Med Staff, Bring back policies to the Board for approval.	
COO Report Pgs 32-33	Alberto Reyes, COO	No further notes for the board.	
CEO Report Pgs 34-35	Brett Antczak, CEO	Janie Steward is retiring in October. Stacey has come on board and jumped into the new staff orientation, 16 left to sign up and complete the orientation. Binder that was given at the last Board meeting. OMHC Fun Squad Family Picnic August 9th.	
Approval of Reports	H.P – Board Chair		Motion: Kit Watson Second:Jeff

			Schibel No comments. All approved: Yes Motion carries
<b>New Business:</b>			
Building Committee		Quarterly Meeting See hand out that was handed out  Jeff and Kit Watson join (start 3 <sup>rd</sup> Quarter)  Add Community	Motion: Jena Meise Second:Dee Deife No comments. All approved: Yes Motion carries
Culture Work		See hand out from Brett, that was handed out Component to working with leadership team Monthly touchpoint, channels for feedback and follow up  Board will take time to look at it	
Improvement Plan			Motion: Dee Deife Second:Jena Meise No comments. All approved: Yes Motion carries
Quality Quarterly Report		Per RCW 70.41.205(2) <i>All meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the governing body, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the governing body, be confidential and may be conducted in executive session. Any review conducted by the governing body or quality improvement committee, or their staff or agents, must be subject to the same protections, limitations, and exemptions that apply to quality improvement committee activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the governing body on the report of the quality improvement committee must be done in public session.</i>	Motion: Jeff Schibel Second:Dee Deife No comments. All approved: Yes Motion carries
Medical Staff	Audra Merkle	<b>John Andrew Bukaty, DO Catherine Clift, ARNP</b>  <i>Per RCW 70.44.062: All meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, concerning the granting, denial, revocation, restriction, or other consideration of the status of the clinical or staff privileges of a physician or other health care provider as that term is defined in RCW 7.70.020, if such other providers at the discretion of the district's commissioners are considered for such privileges, shall be confidential and may be conducted in executive</i>	Motion:Jena Meise Second:Dee Deife No comments. All approved: Yes Motion carries

		<i>session.</i>	
Executive Session		<i>Per RCW 42.30.110 To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee</i>	
Start Executive Session at: First @ 1749 for 15 minutes			
2nd @ 1801			
3rd 1804 for 20 min extended for 5 min			
Exit Executive Session at: 1 <sup>st</sup> @ 1800			
2nd @1804			
3 <sup>rd</sup> @ 1830			
Adjourn: 1832	Motion: Jena Meise	Second: Dee Deife	No comments. All approved: Yes Motion carries
Scribed: Audra Merkle			
<b><u>RCW 42.30.020(3)</u></b> "Action" means the transaction of the official business of a public agency by a governing body including but not limited to receipt of public testimony, deliberations, discussions, considerations, reviews, evaluations, and final actions. "Final action" means a collective positive or negative decision, or an actual vote by a majority of the members of a governing body when sitting as a body or entity, upon a motion, proposal, resolution, order, or ordinance.			
<b><u>Next Regular Board Meeting: August 28<sup>th</sup>, 2025; September 25<sup>th</sup> 2025; October 23<sup>rd</sup>, 2025</u></b>			
<b><u>Next Special Board Meetings: November 6<sup>th</sup> @ 5:15 pm and December 18<sup>th</sup>, 2025</u></b>			