

**Odessa Memorial Healthcare Center**  
**Special Board Meeting Agenda**  
“...bringing caring, quality healthcare to our community.”

June 25th, 2025, at 12:30 p.m. pm in the OMHC Guild Conference Room

|                                      |                   |                   |
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| <b>Call to Order:</b>                | H.P – Board Chair | <b>Time: 1231</b> |
| <b>Agenda Additions or Deletions</b> | H.P- Board Chair  | <b>N/A</b>        |

**Public Comments:** Barbara Vogelsang: After several months of coming and sharing concerns, I just want to thank the board those that have reached out.  
(RCW 42.30.240)

**Attendees:** Brett Antczak, HP Carstensen, Kit Watson, Dee Deife, Jeff Schibel, Jena Meise, Alberto Reyes, Audra Merkle

**Phone:** Mark DeWulf, Attorney, Sarah Paul Controller

**Public:** Vicki Polhamus, Caitlin Higley, Barbara Vogelsang, Jennifer Lewis

| <b><u>Agenda Item</u></b>                          | <b><u>Presenter</u></b> | <b><u>Notes</u></b>  |   |
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| Consent Agenda                                     |                         |  | Motion: Dee Deife<br>Second: Kit Watson<br>No comments. All approved: Yes<br>Motion carries |
| Excused Board Members                              |                         |  |   |
| Approval of Minutes                                | H.P – Board Chair       | Board Meeting 05/22/2025   |   |
| Approval of Accounts Payable and Payroll Pgs. 5-11 | H.P – Board Chair       |  |   |
| Bad Debt   | H.P-Board Chair         | \$3,151.56 for May 2025  |   |
| <b><u>Reports</u></b>                              |                         |  |   |
| Financial Report Pgs. 12-27                        | Sarah Paul              | Discussed May Financial and Year to Date<br>In house benefit for clinic visit, Sleep medicine waiting for training with sonographer, Jeff asking questions about   |   |
| CNO Report Pgs. 28-29                              | Dianna Osborne, CNO     | Not present  |   |
| COO Report Pgs. 30-31                              | Alberto Reyes, COO      | Nothing to add to the report. Do you have any questions for me. Wipfli ticket numbers are going down   |   |
| CEO Report Pgs. 33-34                              | Brett Antczak, CEO      | Senator Cantwell and Baumgartner have picked up our grant wishes, Listed out the different projects that would be included in that amount that we are asking for with the federal appropriations grant \$2.85 million 3 year grant. Two weeks ago we had our Summer LDI where we discussed our new orientation booklet that is now up to date. All staff will be required to go back through new hire orientation to get up to date, then all new hires starting in August will have a day once a month that will take them through the process and fire safety and a facility walk through. |   |

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|                             |                             | <p>Compliance meeting Regulatory reporting could be missed with all the different reports need to know when and how to submit the forms and the due date that is to be submitted. Working on a grid that will help with knowing the future dates for reports or license that need to be done.</p> <p>Dr Amidi is starting with podiatry Audra has already started credentialing process.</p> <p>Stacey Mansfield has accepted the HR Director/Manager position she starts on July 7th 2025.</p>  |   |
| Approval of Reports         | H.P – Board Chair           |  | <p>Motion: Kit Watson</p> <p>Second: Jeff Schibel</p> <p>No comments. All approved: Yes</p> <p>Motion carries</p> |
| <b><u>New Business:</u></b> |                             |  |   |
| Labor and Industries Update | Brett Antczak               | <p>Worked with Labor &amp; Industries, there was a breakdown with what happened, we have appealed to the way the fee is paid.</p> <p>Education pieces have been posted in the break room. We hired a company to look at the other rooms to check the asbestos level~ the threshold is 2 we were below that. Sent out education on Asbestos, a Leader brought a concern about a spot in the kitchen no Asbestos noted it will be patched.</p>   |   |
| Future Financial Strategies | Brett Antczak               | <p>Insurance providers our main goal is to get a physician here, discussing the bill and huge cuts for Medicaid/Medicare. Adding in Dr Amidi, we will be doing her billing, she can see our residents on the west wing.</p> <p>Quail Court our self-pay rates have dipped below the Medicaid levels and our increasing our level 2 and level 3 rates, starting August 1<sup>st</sup>, we will be charging the residents for personal care items. The staffing level is double what the actual level should be. Several hospitals in the state are looking at layoffs. Looking at different models to help with not having to lay off people.</p> |   |
| Community Open House        | HP Carstensen/Brett Antczak | July around the 15 <sup>th</sup> with the Board Members and Community.   |   |
| Ratify Purchase of Van      | Brett Antczak               | Sent check for the purchase amount for the van, we have received the grant money for the purchase.   | <p>Motion: Dee Deife</p> <p>Second: Jeff Schibel</p> <p>No comments. All approved: Yes</p> <p>Motion carries</p>  |
| Board Building Committee    | Brett Antczak               | <p>Have a Board member on the committee and bring back information to the Board during the monthly meeting.</p> <p>Kit is interested in joining the committee.</p> <p>Board would like more information on this</p>  |   |

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|  |                     | committee, who's on it when would it meet, Bring back to next meeting with more details.  |  |
| Organizational Culture Development   | Brett Antczak       | Building blocks in place and we have made some great strides, the next piece that we should do is a cultural development class. Define culturally how staff feel about working at OMHC.<br>HP-whats the cost and the process of how it works; do they just do a survey or what is the process, what can we do to support our staff. |  |
| Mobile Clinic  |                     | What is the deal with this, someone wanted to buy it , this has Gov.deals to put out there for sale?  |  |
| Adjourn:   | Motion: Jena        | Second:   | No comments. All approved: Yes<br>Motion carries |
| Scribed by: Audra Merkle   | Executive Assistant |   |  |
| <b><u>RCW 42.30.020(3)</u></b> "Action" means the transaction of the official business of a public agency by a governing body including but not limited to receipt of public testimony, deliberations, discussions, considerations, reviews, evaluations, and final actions. "Final action" means a collective positive or negative decision, or an actual vote by a majority of the members of a governing body when sitting as a body or entity, upon a motion, proposal, resolution, order, or ordinance. |                     |   |  |
| <b><u>Next Regular Board Meeting: July 24<sup>th</sup>, 2025; August 28<sup>th</sup>, 2025; September 25<sup>th</sup>, 2025; October 23<sup>rd</sup>, 2025</u></b>   |                     |   |  |
| <b><u>Next Special Board Meetings: November 6<sup>th</sup> @ 5:15 pm and December 18<sup>th</sup>, 2025 @ 5:30p.m.</u></b>   |                     |   |  |