

**Odessa Memorial Healthcare Center
Special Board Meeting Agenda**
“...bringing caring, quality healthcare to our community.”

December 19th, 2024, at 5:30 p.m. pm in the OMHC Guild Conference Room

Call to Order By:	H.P – Board Chair	Time: 1732 p.m.	
Public Comments: none (RCW 42.30.240)			
<u>Attendees: Brett Antczak, H.P.Carstensen, Jena Meise, Kit Watson, Mark DeWulf, Alberto Reyes, Barbara Vogelsang, Audra Merkle</u> <u>Phone: Jeff Schibel,</u>			
<u>Agenda Item</u>	<u>Presenter</u>	<u>Notes</u>	
Consent Agenda			Motion: Jena Meise Second: Kit All Approved Motion Carries
Excused Board Members	H.P – Board Chair	Dee Deife	
Approval of Minutes	H.P – Board Chair	Board Meeting 11/06/2024	
Approval of Accounts Payable and Payroll	H.P – Board Chair		
Bad Debt	H.P-Board Chair	0.00	
<u>Reports</u>			
Financial Report pgs.	Sarah Paul, Controller	Discussed November Financials	
CNO Report	Barbara A Vogelsang, CNO	Discussed Imaging services stats for the month of November, Nursing Services stats for November 52 ED visits, 4 transfers and 1 admission. Total open RN positions are 4 full time, 1 part time night NA-C open. Quality/Infection Prevention provided COVID vaccines to WW patients. Addressed deficiencies and provided needed training for concerns found in the mock survey for IP and QAPI. Quail Court very successful State survey in October with no significant findings.	
COO Report	Alberto Reyes, COO	Facilities completed room 203, Doing final touches in 208 for sleep study. Purchased a new Polaris for facilities and EMS. Speed bumps were purchased. Continuing to upgrade servers along with policy updates. EVS we have hired 2 new staff. Besty is retiring last day is December 31st. Markelle is the new dietary leader. Ems continue to work with Sarah on cost reimbursement. We have 1 Emt that has taken and passed there state certification, along with 2 EMT's that have passed the first stage for AEMT course.	

CEO Report	Brett Antczak, CEO	Spoke with Dr Mark Frazier and his wife, site visit in January. Holiday party was a huge success. No med staff moved to	
Approval of Reports	H.P – Board Chair		Motion: Kit Watson Second: Jena Meise All Approved Motion Carries
<u>New Business:</u>			
Levy Resolution 2025/April Ballot		M&O Levy April or August, UTGO bond in November. Look at figures next month and decide.	
Policy Approvals	Dee Deife	Anti-Harassment, Discrimination, and Non Retaliation Attendance Policy Disciplinary Actions and Coaching Email access on Personal Devices Annual Evaluations Grievances Differential & Holiday Pay Non-Solicitation On-Call PTO & Sick Time Remote Work & telecommuting Social Media Use Weapon & Contraband substances Incident Reports Personal Device Use Tuition Reimbursement	Motion: Jena Meise Second: Kit Watson All Approved Motion Carries
Finance Committee		Discussed what the Board would like to see for finance committee, stop light/ dash board for Board.	
121924.02 Canceled Check Warrants			Motion: Kit Watson Second: Jena Meise All Approved Motion Carries
121924.01 CEO Employment Agreement			Motion: Kit Watson Second: Jenna Meise All Approved Motion Carries
Executive Session		<i>Per RCW 42.30.110 To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee</i>	
Start Executive Session at: 1830 for 15 minutes			
Exit Executive Session at: 1855			
Adjourn: 18:58 pm	Motion Jena Meise	Second Kit Watson	
Scribed: Audra Merkle			
<u>RCW 42.30.020 (3)</u> "Action" means the transaction of the official business of a public agency by a governing body including but not limited to receipt of public testimony, deliberations, discussions, considerations, reviews, evaluations, and final actions. "Final action" means a collective positive or negative decision, or an actual vote by a majority of the members of a governing body when sitting as a body or entity, upon a motion, proposal, resolution, order, or ordinance.			

Next Regular Board Meeting:

February 27th 2025;

March 27th 2025,

April 24th 2025;

May 22nd 2025

July 24th 2025;

August 28th 2025;

September 25th, 2025;

October 23rd 2025

Next Special Board Meetings:

January 30th, 2025

June 25th, 2025 (Chelan)

November 6th 2025 @ 5:15pm

December 18th 2025