

**Odessa Memorial Healthcare Center
Regular Board Meeting Agenda**
“...bringing caring, quality healthcare to our community.”

October 24th, 2024, at 5:30 p.m. pm in the OMHC Guild Conference Room

Call to Order:	H.P Carstensen – Board Chair	Time: 1730
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Public Comments: None
(RCW 42.30.240)

Attendees: Barbara Vogelsang, Cherice Willis, Dee Deife, Jena Meise, Kit Watson, Jeff Schibel, H.P. Carstensen, Brett Antczak, Audra Merkle

<u>Agenda Item</u>	<u>Presenter</u>	<u>Notes</u>	
Consent Agenda			Motion: Dee Deife Second: Kit Watson All Approved Motion Carries
Excused Board Members	H.P – Board Chair		
Approval of Minutes	H.P – Board Chair	Board Meeting 09/26/2024	
Approval of Accounts Payable and Payroll Pgs. 5-10	H.P – Board Chair		
Bad Debt	H.P-Board Chair	7 accounts \$ 1924.00	
Leadership Update	Human Resources	Introduction of Cherice Willis new Human Resource Director	
<u>Matt Ellsworth</u>	<u>AWPHD</u>	Discussion of UTGO Bond and Excess Levy for 2025 Go to ballot in April 2025	

Reports

Financial Report pgs.11-27	Sarah Paul	Discussed September 2024 financials	
Budget Discussion	Sarah Paul/Brett Antczak	Discussed 2025 Budget plan	
CNO Report Pg. 28-29	Barbara A Vogelsang, CNO	All clinical departments ie: Social Services, HR, and the Rural Health Clinic participated in a survey designed to assess OMHC’s alignment with the CMS Conditions. Social Services is now collaborating with Confluence to inform them of bed availability. Residents and their families will have a Halloween Potluck on October 28th and will great kids for the BOO a Business.	
COO Report Pg.30-31	Alberto Reyes, COO	Work continues on the EMS cost reimbursement project with Sarah. The advanced EMT course has started in the county OMHC has sponsored 2 of our EMT’s for this additional education. The sign in the front of the hospital will be replaced soon and the lighting repaired and	

		replaced with LED lights.	
CEO Report Pg.32-34	Brett Antczak, CEO	Benefit renewals are underway-there will be an increase in cost for our OMHC medical insurance as expected-able to find savings with Dental, short-term disability, and life insurance coverage. Work continues with WIPFLI on our Cyber Security measures-we have been working on fortifying exterior security measures and now are cleaning up the security permissions for the files on the internal shared drive that all staff share.	
Approval of Reports	H.P – Board Chair		Motion: Jena Meise Second: Dee Deife All Approved Motion Carries
<u>New Business:</u>			
Policies	Dee Deife		Motion: Jeff Schibel Second: Kit Watson All Approved Motion Carries
Compliance Program	Brett Antczak		Motion: Jeff Schibel Second: Jena Meise All Approved Motion Carries
Code of Conduct	Brett Antczak		Motion: Dee Deife Second: Kit Watson All Approved Motion Carries
Employee Handbook	Brett Antczak		Motion: Kit Watson Second: Jeff Schibel All Approved Motion Carries
Nominations	Privacy Officer Compliance Officer Quality	April Steward Brett Antczak Vicki Polhamus	Motion: Jena Meise Second: Dee Deife All Approved Motion Carries
2025 Board Dates		Jan 23 rd Feb 27 th March 27 th	June 25 th July 24 August 28

		April 24 May 22 nd June special 25th July 24 August 28 September 25 October 23 November 6 special December 18 special	
Finance Committee Discussion		H.P and then one other board member starting in January on the 23 rd , 2025	
Exit Executive Session at:			
Adjourn: 1913	Motion: Jena Meise	Second: Kit Watson	All Approved Motion Carries
Scribed: Audra Merkle			
<u>RCW 42.30.020(3)</u> "Action" means the transaction of the official business of a public agency by a governing body including but not limited to receipt of public testimony, deliberations, discussions, considerations, reviews, evaluations, and final actions. "Final action" means a collective positive or negative decision, or an actual vote by a majority of the members of a governing body when sitting as a body or entity, upon a motion, proposal, resolution, order, or ordinance.			
<u>Special Board Meeting October 30th, 2024 @ 5:30 pm; 11/6/2024 @ 5:15pm; 12/19/2024 at 5:30pm</u>			