

**Odessa Memorial Healthcare Center  
Board Meeting Agenda**  
“...bringing caring, quality healthcare to our community.”

January 25<sup>th</sup> 2024 at 5:30 pm in the OMHC Guild Conference Room

**Call to Order: Meeting called to order at 5:30 p.m.**

**Public Comments: No public comments**

**Attendees:** Brian Fink, Dee Deife, Jena Meise, Mark DeWulf, Brett Antczak, Shawnie Haas, Alberto Reyes, Audra Merkle

<u>Agenda Item</u>	<u>Presenter</u>	<u>Notes</u>	
Consent Agenda			Dee Deife made a motion. Jena Meise seconded the motion. No comments public or board members. <b>All approved.</b> Motion Carries.
Excused Board Members	Brian – Board Chair		
Approval of Minutes	Brian – Board Chair	Board Meeting Minutes from 11/09/2023	
Approval of Accounts Payable and Payroll Pgs 5-10	Brian – Board Chair		
Bad Debt	Brian-Board Chair	1 bad debt \$125.42	
Medical Staff	Audra	Scott Bryk, MD Inland Imaging Byron Burrup, MD Docs Who Cares  <i>Per RCW 70.44.062: All meetings, proceedings, and deliberations of the board of commissioners, its staff or agents, concerning the granting, denial, revocation, restriction, or other consideration of the status of the clinical or staff privileges of a physician or other health care provider as that term is defined in RCW 7.70.020, if such other providers at the discretion of the district's commissioners are considered for such privileges, shall be confidential and may be conducted in executive session.</i>	
<b>Reports</b>			
Financial Report pgs 1-14	Sarah Paul	Discussed the Financials for December 2023.	
CNO Report Pg 11	Shawnie Haas Interim CNO	Work continues on aligning resources to meet our community's needs. This includes the development of a Health	

		Unit Technician (HUT), a new role at OMHC. This new HUT role will augment nursing team in acute care. We are also beginning to frame the structure for quality and safety foci in 2024. For our future quality program we will be reducing the number of measures to meaningful measures that need improvement.	
COO Report Pg. 11	Alberto Reyes	Zach from maintenance and Nick from PT are on Paternity leave. Ryan Carpenter is covering for Nick. EMT class going on right now. 2 EMT drivers have applied. Shout out to Ritzville for helping with transports.	
CEO Report Pg. 11	Brett Antczak	Quail Court Flooding on the 14 <sup>th</sup> of January, Residents were removed. Brooksdale in Moses lake spots to take all 12 residents for now.	
Approval of Reports	Brian – Board Chair	Jena Meise made a motion. Dee Deife seconded the motion. No comments public or board members. All approved. Motion Carries.	Approved
<b><u>New Business:</u></b>			
Human Resources Contract	Brett	Human resources- Looking at outsource with Wipfli. \$ 18,000 times four (4) months = \$ 72,000 then \$5-9,000 remaining months. Updating policies, handbook and on boarding process.	Dee Deife made a motion. Jena Meise seconded the motion. No comments public or board members. <b>All approved.</b> Motion Carries.
Officer Elections	Board	President -HP Carstensen  Secretary- Dee Deife	Motion: Dee Deife Second: Jena Meise No comments public or board members. <b>All approved.</b> Motion Carries  Motion: Brian Fink Second: Jena Meise No comments public or board members. <b>All approved.</b> Motion Carries
Quality	Shawnie Haas Interim CNO	<i>All meetings, proceedings, and deliberations of a quality improvement</i>	

		<i>committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the governing body, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the governing body, be confidential and may be conducted in executive session.</i>	
CEO Evaluation/Agreement	Board/Brett	<i>To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;</i>	Jena Meise made a motion. Dee Deife seconded the motion. No comments public or board members. <b>All approved.</b> Motion Carries.
Executive Session: RCW 70.44.062 start at 17:30 for 5 minutes. Ended at 17:35 pm			
RCW 4.24.250 start at 18:27 pm for 5 minutes. Ended at 18:32 pm			
RCW 42.30.140(4) Start at 18:34 pm for 20 minutes. Ended at 18:48 pm.			
Adjourn: 18:50 p.m.			
Scribed: Audra Merkle			
<b><u>Regular Board Meeting February 22nd 2024 at 5:30pm in the Guild Room</u></b>			