

**Odessa Memorial Healthcare Center  
Board Meeting Agenda**  
“...bringing caring, quality healthcare to our community.”

May 18<sup>th</sup> 2023 at 5:30 pm in the OMHC Guild Conference Room

**Call to Order: Meeting called to order at 5:30 pm**

**Public Comments: No public comments**

<u>Agenda Item</u>	<u>Presenter</u>	<u>Notes</u>	
Consent Agenda			Motion: HP Carstensen Second: Dee Deife No Comments, public or board members. Motion carries
Excused Board Members	Brian – Board Chair	All Present	
Approval of Minutes	Brian – Board Chair	Board Meeting Minutes from 04/27/2023	
Approval of Accounts Payable and Payroll Pgs: 5-10	Brian – Board Chair		
Bad Debt	Brian – Board Chair	1 account \$ 3446.49	
<b>Reports</b>			
Finance Report Pgs: 11-27	Lance - CFO	Discussed April’s financials	
Clinic / RHC Report Pg. 28	Jace – Clinic Manager	Continue to watch our numbers with clinic visits. Mobile clinic out yesterday Matt from PT did a therapy eval yesterday in Sprague on mobile clinic.	
Nursing and Clinical Services Pg. 29	Megan – CNO	Our LTC census is 9. We had a total of 37 ER visits since last board meeting with 3 Certified Swing Bed, 3 Acute and 0 Observation patients. Scopes continues to be placed on hold due to the construction and flooring projects occurring.  During our Care Coordination meeting, staff discussed final room placement for the patients after the flooring is complete on the NW. Most patients will be going back to the original rooms with a couple of	

		exceptions. Then it will take some effort to get the North Wing up and functional again also and will need coordination with staff.	
Human Resources Report Pg. 30	Ryan– HR Director	Rolled out Mandatory Med Trainer have till 9/30/2023 to complete it. We had 2 employees that were released. In the last week we had 7 new hires. Years of experience forms were sent out we have about 54 back. Working with Abby on New Badges and badge machine. Currently working on a PTO policy along with the dress code policy.	
CEO Report	Brett – CEO	Continue to work and look at other vendors for RPG. Construction is doing great.	
Approval of Reports	Brian – Board Chair		Motion: Jeff Schibel Second: Jena Meise No comments, public or board members. Motion carries.
<b><u>New Business</u></b>			
Resolution 05182023.01 Pg. 32	Sarah/Brett		Motion: HP Carstensen Second: Dee Deife No comments, public or board members. Motion carries.
<b><u>New Business cont.</u></b>			
<u>DZA Audit and Cost Report Presentation</u>	Kami Matzek, DZA	Kami Matzek from DZA discussed 2022 Audit and cost findings report.	Motion: Dee Deife Second: Jeff Schibel No comments, public or board members. All approved. Motion carries
Piper Sandler-Finance option Discussion	Frank Paul Piper Sandler	Frank Kaul from Piper Sandler	Motion: Dee Deife Second: Jeff Schibel No comments, public or board members. All approved. Motion carries

Lower Level Flooring project	Brett	Approval for 125,000 replace all lower level flooring Roll into the reimbursement with Piper Sandler	Motion: Jeff Schibel Second: Dee Deife No comments, public or board members. All approved. Motion carries
Strategic Planning	Brett	25,000 received from grants	Motion: HP Carstensen Second: Jena Meise No comments, public or board members. All approved. Motion carries
Cerner	Brett	Bring someone out for a couple days to train staff on Cerner workflow  Approval to spend up to 16,000 for optimization	Motion: Dee Deife Second: Jena Meise No comments, public or board members. All approved. Motion carries
CT/Xray GE Lease	Brett	7-year lease CT 6200 a month X-Ray 3700 a month Puts cash back on balance sheet Propose GE keep 360,000 and finance the balance owing  Approval for lease to GE for full amount for CT/X-ray machine	Motion: HP Carstensen Second: Dee Deife No comments, public or board members. All approved. Motion carries
Surplus Medical Supplies	Brett	Approval to donate items	Motion: Jena Meise Second: Dee Deife No comments, public or board members. All approved. Motion carries
Open Government Training		<a href="https://www.atg.wa.gov/open-government-training">https://www.atg.wa.gov/open-government-training</a>	Move to next month
Exit Executive Session at: 19:55 pm			
Adjourn: 20:00 pm			
Scribed: Audra Merkle			
<b><u>Next Meetings: June 22<sup>nd</sup> 2023 at 5:30 p.m.</u></b> <b><u>Special Meeting July 20<sup>th</sup> 2023 at 5:30 p.m.</u></b>			

