

“...bringing caring, quality healthcare to our community.”

REGULAR BOARD MEETING AGENDA
January 26th, 2023 at 5:30pm in the Guild Room

Call to Order: Meeting was called to order at 17:30 p.m by Brian Fink.

Attendees: Alberto Reyes, Dee Deife, Jeff Schibel, H.P. Carstensen, Brian Fink, Jena Meise, Emmett Schuster, Brett Antczak, Jace Angelly, Audra Merkle, Mark DeWulf, Terri Tomberlin, Russell Jones.

Public Comments: None

Call for Executive Session:

*Per RCW 70.41.205 All meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 and all meetings, proceedings, and deliberations of the governing body, its staff or agents, to review the report or the activities of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or the governing body, be confidential and may be conducted in executive session. Any review conducted by the governing body or quality improvement committee, or their staff or agents, must be subject to the same protections, limitations, and exemptions that apply to quality improvement committee activities under RCW 4.24.240, 4.24.250, 43.70.510, and 70.41.200. However, any final action of the governing body on the report of the quality improvement committee must be done in public session. **Executive session was called for 15 min. Started at 18:35 p.m. and ended at 18:50 p.m.** Per RCW 42.30.110 To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. **Executive session was called for 10 minutes. Started at 18:50 p.m. and ended at 19:00 p.m.***

Consent Agenda: Motion to approve Consent Agenda by H.P. Carstensen. Jeff Schibel seconded the motion. No comments, public or board members. All approved. Motion carries.

1. Excused Members: n/a
2. Approval of Minutes:
 - a. December 15th, 2022 Board Meeting minutes
3. Approval of Accounts Payable and Payroll (4)
4. Bad Debt is \$ 8,130
5. Medical Staff: 0

Reports

6. CFO (Lance) (13)
Lance Spindler, Interim CEO reviewed financial reports for December.
7. Clinic (Jace) (19)
Year over year the clinic was down 114 visits, 3862 in 2021 and 3748 in 2022. Factors that contributed were the clinic was down to one provider for a week or more limiting the number of patients who could be seen in a single day. A permanent provider leaving also affected the number of visits. December, we saw a decrease in Flu A and b patients. Covid-19 saw an increase in the number of cases.
8. Medical Staff
Russell Jones stated that the ER has been busy with the good weather, slower when weather is bad. Patients have been keeping them busy.

9. Nursing and Clinical Services (Megan) (20)

a. MBQIP

Megan will be in Olympia for Advocacy the week of the 13th of February. Megan discussed MBQIP results from 2022.

10. Human Resources (Terri) (24)

Terri Tomberlin HR new director on Board by next Board meeting. New minimum wage went into effect from \$14.49 to \$ 15.74 and employees were compensated to reflect it.

11. Administration (Emmett) (25)

Alberto gave an update on the construction. Emmett's last day will be on Friday January 27, 2023. Brett will take over on the 27th of January 2023.

Discussed construction budget: \$59,140.62 overbudget for construction plan. H.P.

Carstensen mad a motion to approve the amount. Dee Deife seconded the motion. No public comments. No Board Comments. Motion carried unanimously. Just for

construction contract anything 30,000 or under Brett can make the decision. If it is over the 30,000 bring to Brian, anything over 50,000 needs to be brought to the Board.

Dee Deife made a motion to approve. Jena seconded the construction motion. No public comments. No Board comments. Motion carried unanimously.

12. QAPI (executive session) RCW 70.41.205

New Business

1. Resolution 012623.01

H.P Carstensen made a motion to accept resolution 012623.01. Dee seconded the motion. No public comments, No Board comments. Motion carries unanimously.

Next Meeting and Agenda: Special Meeting February 21st, 2023 at 5:30 pm in the Guild Room

Adjourn Meeting: Meeting ended at 19:05 p.m.

Scribed by: Audra Merkle